

# Credentialing Services

## Meticulous Credentialing of Independent Medical Evaluators

ExamWorks' Credentialing Department formally credentials/re-credentials independent medical evaluators who perform independent medical evaluations (IMEs) and medical record reviews. Our processes are conducted in compliance with nationally recognized credentialing standards, ensuring that evaluators have the professional qualifications to conduct credible IMEs and record reviews. The re-credentialing process occurs every two years or upon expiration of a credential.



## Integrated Turn-Key Credentialing Program

ExamWorks:

- deploys primary source verification to credential each evaluator;
- enrolls each evaluator in the Continuous Query (CQ) service of the National Practitioner Data Bank (NPDB); and
- assures that evaluators undergo credentials verification in compliance with applicable URAC standards.

Evaluators are required to complete ExamWorks' comprehensive credentialing packet, which includes attestations on conflict of interest, a confidentiality agreement with HIPAA acknowledgement, and credentialing and re-credentialing forms and related materials.



## Credentialing Primary Source Verification



### Protecting Reputations All Around

The Continuous Query (CQ) service automatically notifies ExamWorks within one business day when any new or updated NPDB report names any of our enrolled evaluators. The CQ offers 24/7 e-alert notifications on an enrolled evaluator's background so ExamWorks knows immediately when something new is reported to the National Practitioner Data Bank. ExamWorks is dedicated to the protections our clients deserve.

### Upholding the Integrity of IME Services

ExamWorks' Credentialing Committee requires signed attestations with written explanations to any affirmative responses in the following areas:

- License limitations, suspensions, revocations or sanctions
- Hospital privileges limitations, suspensions, revocations or sanctions
- Disciplinary actions
- Felony and misdemeanor convictions
- Narcotics license suspensions and/or revocations
- Malpractice history
- Personal history of substance abuse
- Personal history of mental health issues

In the event of any adverse action, the ExamWorks Credentialing Committee - with full expert medical-legal representation - examines the evaluator's submitted credentialing information and the circumstances surrounding the adverse action. Proof of current, valid and unrestricted licensure to practice and full credentialing or re-credentialing status is required for continuance on the panel and/or panel admission.

### Relevant Materials Examined

- Current, valid and unrestricted medical license(s)
- Board Certifications
- State-specific certifications for IME, UR or WC
- U.S. Drug Enforcement Administration actions
- Federal, State healthcare programs and Medicare/Medicaid exclusions
- Clinical privilege actions, sanctions, limitations, or suspensions
- Professional society membership actions
- Current Curriculum Vitae